Heritage Pointe Master Association
9010 Pointe Club Drive
Fort Myers, FL 33908
239-466-8418 / 239-466-8146 (fax

Guests Registration Form

This form must be completely filled out when guests are staying in a unit without **owner present** and are not an immediate family member of the owner.

Name of all guests staying in the unit _____

_____

Unit #_____ Phone number you can be reached while here _____

Arrival Date_____ Departure Date_____

Pre-registered by Owner: • yes ____ • no ____ Date_____

Rule Reminders:

1. All guests must register with the clubhouse office within 24 hours of arrival.
2. Units are single family only. The total number of overnight occupants is limited to six (6) persons.
3. No more than 2 vehicles are allowed per unit. No commercial vehicles of any kind are permitted.
4. A parking permit must be obtained from the clubhouse office and displayed while in the community.
5. All guests will receive a set of **Rules and Regulations** and sign a **Waiver & Release of Liability Form.**
6. No pets permitted.
7. No propane, charcoal or electric grills.
8. No personal property may be left or stored outside the unit at any time including garbage, chairs, tables, potted plant, bicycles, etc....
9. No bikes can be stored under carports
10. No smoking allowed on lanais or within 15 ft from any building.

Guest agrees to abide by all **Rules & Regulations** set forth by the Board of Directors.
Owner and Guest acknowledges that there is **NO** payment to occupy unit.

_____	_____	_____
Guest Signature	Name Printed	Date
_____	_____	_____
Owner Signature	Name Printed	Date

Transfer fee of **$100.00**, made payable to **Heritage Pointe Master Association**, MUST accompany this guest registration form and be delivered to the clubhouse office prior to arrival. All transferees must come to the office to check in, present their driver's license, sign a **Waiver and Release of Liability form** to obtain a parking permit.

Amt Paid:_____ Check# _____ Cash _____ Date Received_____ Initials_____

Fitness Waiver Given Initials_____
Rules & Regulations Received Initials_____

Last revised 5/3/17