

**SECOND NOTICE OF ANNUAL MEETING
AND ELECTION OF DIRECTORS OF
HERITAGE POINTE MASTER ASSOCIATION, INC.**

TO ALL MEMBERS:

On **Tuesday, March 16, 2021, at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, the Annual Meeting of the Association will be held for the purpose of electing Directors, and such other business as may lawfully be conducted. The Board has passed a Resolution authorizing electronic voting. **Members who have consented to vote online will be able to do so by following the online voting instructions provided herein.** The agenda for the Annual Meeting is:

1. Call to order by the President.
2. At the discretion of the President, appointment by the President of a chairman of the meeting (who need not be a Member or a director).
3. Appointment by the Chair of Inspectors of Elections.
4. Election of Directors.
5. Calling of the roll, certifying proxies, and determination of a quorum.
6. Proof of Notice of Meeting.
7. Reading and disposal of unapproved minutes.
8. Reports of Officers.
9. Reports of Committees.
10. Unfinished Business.
11. New Business.
 - (a) Vote on Use of Reserve Funds for Payment of Insurance Premiums
 - (b) Vote on Rollover of Surplus Funds
12. Adjournment.

At least one-third (1/3rd) of the Voting Interests of the Association (or at least one-third (1/3rd) of the Voting Interests of the Condominium, as appropriate) (a “quorum”) must be present, in person or by proxy, at the meeting, in order for the business to be conducted, excluding election of Directors. No quorum is necessary for the election of Directors; however, at least twenty (20%) percent of the eligible voters must cast a ballot in order to have a valid election. It is therefore **VERY IMPORTANT** that you either **attend** or **provide a Limited Proxy/Meeting Ballot** or vote online in order to conduct business other than the election of Directors.

Enclosed with this Notice is a ballot for the election of Directors, as well as timely submitted Information Sheets, prepared by the candidates for the Board, who are solely responsible for their contents. The Association is transmitting this information in accordance with the requirements of Florida Law; however, the Association is not in a position to verify the accuracy of the information or statements contained therein and disclaims any responsibility for the information contained within the Information Statements.

Instructions for Marking and Returning Ballot for Directors. **FORGERY OF A BALLOT USED IN AN ELECTION IS A CRIME PUNISHABLE AS A THIRD-DEGREE FELONY.**

1. The enclosed ballot lists all candidates who are qualified to run for the Board. There will be **four (4)** Directors elected. Please vote for no more than **four (4)** candidates by marking the ballot with an “X” on the box next to the candidate’s name.
2. The ballot must be placed and sealed in the ballot envelope. The ballot envelope must then be placed and sealed in the envelope addressed to the Association and mailed to the Association’s mailing address.
3. You must fill in the unit information on the outside of the envelope addressed to the Association and have an owner sign their/his/her name.
4. The ballot must be received by the Association no later than **Tuesday, March 16, 2021**.
5. If you are going to attend the Annual Meeting, you may cast your ballot at the meeting. Ballots will be available at the meeting. Alternatively, if you have consented to online voting by providing a written consent to the Association you may vote online at www.BeckerBALLOT.com using the instructions included with notice of this meeting.

VOTING BY LIMITED PROXY/MEETING BALLOT

If you attend the Annual Meeting and wish to vote on items on the agenda, the enclosed Limited Proxy/Meeting Ballot shall act as your Ballot. However, if you are unable to attend the Annual Meeting and wish to vote by proxy, the Limited Proxy/Meeting Ballot will act as your limited proxy. In that regard, please note the following:

1. A **limited proxy** is for the purpose of appointing **another person** to vote for you as you specifically direct (except for non-substantive items) in the event that you might not be able to attend the meeting. It must be signed by the person authorized to cast the vote for the unit. **Only members or the spouse of a member may be delegated to hold proxies, provided that the Board may designate agents of the Association (including but not limited to Association legal counsel or the Association manager) as an eligible proxyholder.** Please note that you cannot vote for Directors by proxy. If you intend to vote for Directors and do not attend the Annual Meeting, **you must vote by use of the enclosed Election Ballot.**
2. The proxy should be submitted to the Association **prior to the scheduled time of the meeting**. It can be sent via hand-delivery to the Management Office, via mail addressed to the Association’s mailing address: **c/o Sentry Management, Inc., Attn: Jason Corry, 6330 Teschster Boulevard, #1, Fort Myers, Florida 33966**, via e-mail to: **jcorry@sentrymgt.com**, or via facsimile to: **239-277-0114 (Include Attn: Jason Corry on fax cover page)**. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.

4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person. It may also be **assigned** (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.
5. A **Limited Proxy/Meeting Ballot** form is enclosed with this notice for your use, if needed. Alternatively, if you have consented to online voting by providing a written consent to the Association you may vote online at www.BeckerBALLOT.com using the instructions included with the notice of this meeting.

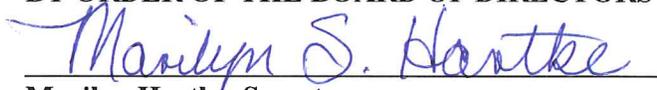
Please be sure to mail in your proxy and your ballot, unless you plan to attend the Annual Meeting to cast your votes in person or vote online.

Immediately following the Annual Meeting, the organizational meeting of the Board of Directors will be held for the purpose of electing officers of the Association and such other business as may lawfully be conducted. The agenda for the Board Meeting is as follows:

- a. Certifying quorum – Call to Order.
- b. Proof of Notice of Meeting.
- c. New Business - 1). Elect Officers.
- d. Adjournment.

Dated: Feb 11, 2021.

BY ORDER OF THE BOARD OF DIRECTORS



Marilyn Hartke, Secretary

HERITAGE POINTE MASTER ASSOCIATION, INC.

BALLOT FOR ELECTING DIRECTORS

TUESDAY, MARCH 16, 2021

10:00 AM

The following (in alphabetical order) have had their names placed into nomination. Vote for no more than **four (4)** candidates. **If you vote for more than four (4) candidates, your ballot will be invalid.**

Mary Jo Card

Marilyn Hartke

Denny Jawor

Chuck Kern

Ruth Wedster

2/4/21

MARY JO CARD

I am presenting myself as a candidate for the 2021 election for the Board of Directors of Heritage Pointe.

My husband, Byron, and I purchased our unit in 2003, and since that time I have been active in this community. I previously served as Vice President of Terrace 1; several terms as a Board member (Secretary); and was involved in numerous projects and activities throughout the years, including chairing the Activities Committee.

In Wisconsin I worked for the Federal S.S.I Department for 25+ years. During that time I was also a hospital and Red Cross volunteer, often traveling to other states when there was a catastrophic event.

Here in Florida I have volunteered with the Lee County Sheriff's Department, participating in some day-to-day operations, and for the Lee Health System doing various jobs.

I have accumulated a great deal of knowledge over the years of what is required of a member of the Board in order to maintain a well-run community. This includes physical operations as well as maintaining the satisfaction of our owners and all those people who are part of this community. It requires understanding and dignity relating to working with contractors, management, and staff; and utilizing the knowledge and experience of owners when making major decisions.

We plan to spend many more years here at Heritage Pointe, and I would like to have a part in the management to be sure it remains strong.

Thank you for your vote

Mary Jo

MARILYN S HARTKE
CANDIDATE FOR HERITAGE POINTE BOARD OF DIRECTORS

BACKGROUND: My name is Marilyn S Hartke, born and raised in Litchfield, IL, married to Larry A Hartke for 57 years, have two grown daughters and three grandchildren. We started coming to Heritage Pointe 11 years ago as snowbirds, bought Unit 933 and became Florida residents, but we do go up north in the summer to watch grandchildren play ball.

CAREER: I began working as bookkeeper in the City Clerk's office. Following that I worked 17 years as bookkeeper for Schutt Manufacturing Co. (a sports equipment manufacturer) finishing my career there as Vice-President. In 1987 I was elected City Clerk for the City of Litchfield, IL, appointed City Treasurer and a member of the City Council for 22 years, until I retired in 2009.

HERITAGE POINTE INVOLVEMENT: I have been a member of the Heritage Pointe Board of Directors for two years serving as Board Secretary and Chairman of the Activities Committee. I am proud to say last year the committee stepped outside the box and offered several new activities such as Casino Night, the Gatlin Concert, Karaoke Night, a dance party with Sal Recca, Sausage, egg and pancake breakfast, Rummikub Night, Stain Glass Art Classes, Modge Podge Class and a Fraud and Identity Thief Class. Then sadly enough in March 2020 due to Covid 19 all activities had to be canceled and that still holds true today. The committee had planned some new activities for 2021. They have had to be canceled also, but the committee has planned several outdoor activities for this year to be in compliant with Covid 19 restrictions. We pray next year will be back to normal and we can re-book those activities.

PLATFORM: I would like to see the board continue to hold open discussions on agenda items taking into account owners input. I feel the decisions of the board should reduce the condo operating costs when at all possible and help to increase our property values.

If re-elected I will continue to serve the owners of Heritage Pointe to the best of my ability. Thank you for the opportunity to serve you these past two years.



Dennis (Denny) Jawor
Candidate for Board of Directors
Heritage Pointe



Debbie and I have been owners at Heritage Pointe since 2011 when we purchased unit #444. Our northern home is in Crestwood, Illinois. My lovely wife Deborah and I will celebrate our 25th anniversary this year. We have 3 adult children and 5 grand kids which we spoil way too much!

COMMENTS ABOUT BOARD CANDIDACY:

I have always been active in many organizations. Throughout my working years I have volunteered for many activities, mainly raising funds to donate to many organizations including 'Guide Dogs of America'. I have also been active on various Boards. I enjoy giving my time and talent. I also enjoy helping our communities. Having served on the HP board since 2015, I hope I have earned your trust and confidence over the years.

During the last five years, I have enjoyed overseeing numerous small projects around our community along with with 2 very large projects; the 'Painting Project' which encompassed painting and re-caulking the exterior of all 11 buildings including the clubhouse, and the 'Roofing Project' which encompassed the removal of the original roofing on all 11 buildings including the clubhouse and installing all new aluminum roofing and gutters.

I believe I can continue to bring my handyman skills to help when problems and projects arise. I would like to continue to be involved - serving all owners and assisting with Board matters - by once again serving on the Board. I believe volunteerism is the key to success for any organization. My goal is to continue to bring fresh ideas and new perspectives to Heritage Pointe – keep it a desirable and well maintained Community – while holding down our quarterly fees by asking volunteers to help with small tasks.

I thank you for your consideration.

Sincerely,

Chuck Kern
Candidate for Board of Directors

Mary Jo and I have been owners of unit 533 at Heritage Pointe since 2005. In 2010 I became a Florida resident and now spend winters in Florida and summers in Ohio. I was born and raised in Elyria, Ohio and moved to the Akron/Canton Ohio area after graduating from Lorain County Community College with an AS in Chemical Technology. While working full time at The Goodyear Tire and Rubber Co, I continued my studies at The University of Akron, earning a BS in Polymer Science. I worked 42 years in the Polyester Business with Goodyear, Shell Chemical and M&G Polymers LLC (same business, sold twice) before retiring in 2011. When I retired I was Manager of Technical Service for the US and Canada, providing Technical liaison to our customers, which involved solving problems along with developing and introducing new products. I even earned a couple of US Patents along the way.

I have been married to Mary Jo for 51 years and have two grown sons and one granddaughter. As the boys were growing up, I coached them in Baseball and Soccer and also served on the local Soccer Board (10 years) and the Jackson High School Band Booster Board (9 years).

At Heritage Pointe I was on The Finance Committee for a year prior to being elected to the Board in 2013 and have served 8 years as Treasurer. I continue to learn more details on the financial operations here at Heritage Pointe. I completed the "Community Board Certification Training" at Edison State College in February of 2012 and have taken nine additional classes on condo board operations and management.

As treasurer I was able to negotiate over two million additional dollars of settlement funds from our insurance company after Irma and then was able to keep the special assessment in line with our individual condo insurance "loss assessment" coverage. I also nagged the county for years to get the Australian pines removed on our east side to protect our carports from additional damage. I also was able to get the fence on our south side thru joint efforts with the apartment complex.

Over the years have taken the time to try to answer all questions addressed to me, and will continue to do my best to keep owners well informed on financial matters.

My intention was to not run for the board this year but I decided to run because no one from the Board or the Finance Committee wanted to take on the treasurer position. If elected I will serve as directed by the Board and continue to try to keep our cost in line and our community in good repair. I will serve to the best of my ability to keep Heritage Pointe a desirable, well run and maintained community.

Thank you for your consideration.



Ruth Wedster Unit 215

This is I my third year as an owner but have been staying several times a year since building 2 opened. Having sold our home in Chicago we now spend a majority of our time here leaving in the hot summer for a cabin in Michigan. My husband John and I have 2 children and 5 grandchildren. (many of you met AJ and Emma at the pool as they stayed with us last year while school was closed.)

My background:

In 2016 I retired as Captain with the Chicago Police Department after a 30 year career. My positions within the department varied throughout the years. I retired as an Executive Officer but held several positions such as Commander of the Training Academy as well as Commanding Officer of Gang enforcement teams. In heading up these units I learned how to balance a budget with limited funds with the best possible outcome. I have learned to adapt to different and difficult situations logically and rationally.

In addition to my career history I have the following educational achievements:

Masters Degree Criminal and Social Justice - Lewis University
FBI National Academy Session 230 - Quantico Virginia
Licensed Private Security Contractor State of Illinois
ASIS National Certification Private Security Specialist

I am running for the Heritage Point Board of Directors because I feel that it is important to be involved in the process of contributing to the safety, security and physical maintenance of our community. The work that has been done by the board is evident in the meticulous appearance of our community and I would love to participate in its continuity.

As a new board member I would gain knowledge into the historical best practices as well as to learn and share new and innovative ideas to enhance the HP community. My strong background in safety and security along with my strong management skills will bring new insight to the management of Heritage Pointe. Common sense and logical thinking along with the commitment to put in the work necessary are what I hope that I can bring to the board.

I appreciate your consideration and hope that you will remember me when casting your vote for the Heritage Pointe Board of Directors.

Ruth Wedster

LIMITED PROXY/MEETING BALLOT

The undersigned, owner(s) or Voting Member of Unit No. _____ in **Terrace I at Heritage Pointe, a Condominium**, appoints (Check one)

_____ a) **Marilyn Hartke, Secretary** of the Association, on behalf of the Board of Directors, or
_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the meeting of the members of **Heritage Pointe Master Association, Inc. to be held Tuesday, March 16, 2021 at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, and any adjournment/recess thereof. In the event I attend the meeting in person, this will act as my meeting ballot. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder’s authority is limited as indicated below:

GENERAL POWERS: By signing this proxy, your proxyholder automatically has general powers to vote on other issues that might come up at the meeting for which a limited proxy is not required. You can choose not to grant such general powers by checking the box below:

_____ I **do not** grant general powers to my proxyholder.

LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

1. Should the Members authorize the Board to use existing reserve funds and interest thereon or those collected during the fiscal year **01/01/2022 – 12/31/2022** for payment of insurance premiums, when deemed necessary or appropriate by the Board of Directors, provided that the sums borrowed are paid back to the reserve account within ten (10) months? Specifically, is the Board authorized during the fiscal year **01/01/2022 - 12/31/2022** to use reserves in the Condominium budget (funds segregated for items of capital expenditure or deferred maintenance, regardless of whether or not such funds constitutes “statutory” or “non-statutory” reserves) for payment of insurance premiums of the Condominium, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? Is the Board further authorized during the fiscal year **01/01/2022 - 12/31/2022** to use to use reserves in the Association budget for payment of insurance premiums of the Association, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? (The Board recommends voting “Yes” to use of reserve funds for payment of insurance premiums.)

WAIVING OF RESERVES, IN WHOLE OR IN PART, OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS REGARDING THOSE ITEMS.

YES

NO

2. Should surplus operating funds, if any, from the **2020** fiscal year budget be applied to the operating budget for the **2021** fiscal year to offset member assessments that would otherwise be levied to pay such expenses, and in accordance with relevant IRS Revenue Rulings, to the extent applicable? (The Board recommends voting "Yes" to rollover.)

YES

NO

Dated: _____, 2021.

SIGNATURE(S) OF OWNER(S) OR VOTING MEMBER

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the Secretary of the Association as your proxyholder.

DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Dated: _____, 2021.

PROXYHOLDER

THIS LIMITED PROXY/MEETING BALLOT IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

LIMITED PROXY/MEETING BALLOT

The undersigned, owner(s) or Voting Member of Unit No. _____ in **Terrace II at Heritage Pointe, a Condominium**, appoints (Check one)

_____ a) **Marilyn Hartke, Secretary** of the Association, on behalf of the Board of Directors, or
_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the meeting of the members of **Heritage Pointe Master Association, Inc. to be held Tuesday, March 16, 2021 at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, and any adjournment/recess thereof. In the event I attend the meeting in person, this will act as my meeting ballot. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder’s authority is limited as indicated below:

GENERAL POWERS: By signing this proxy, your proxyholder automatically has general powers to vote on other issues that might come up at the meeting for which a limited proxy is not required. You can choose not to grant such general powers by checking the box below:

_____ I **do not** grant general powers to my proxyholder.

LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

- 3. Should the Members authorize the Board to use existing reserve funds and interest thereon or those collected during the fiscal year **01/01/2022 – 12/31/2022** for payment of insurance premiums, when deemed necessary or appropriate by the Board of Directors, provided that the sums borrowed are paid back to the reserve account within ten (10) months? Specifically, is the Board authorized during the fiscal year **01/01/2022 - 12/31/2022** to use reserves in the Condominium budget (funds segregated for items of capital expenditure or deferred maintenance, regardless of whether or not such funds constitutes “statutory” or “non-statutory” reserves) for payment of insurance premiums of the Condominium, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? Is the Board further authorized during the fiscal year **01/01/2022 - 12/31/2022** to use to use reserves in the Association budget for payment of insurance premiums of the Association, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? (The Board recommends voting “Yes” to use of reserve funds for payment of insurance premiums.)

WAIVING OF RESERVES, IN WHOLE OR IN PART, OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS REGARDING THOSE ITEMS.

YES

NO

4. Should surplus operating funds, if any, from the **2020** fiscal year budget be applied to the operating budget for the **2021** fiscal year to offset member assessments that would otherwise be levied to pay such expenses, and in accordance with relevant IRS Revenue Rulings, to the extent applicable? (The Board recommends voting “Yes” to rollover.)

YES

NO

Dated: _____, 2021.

SIGNATURE(S) OF OWNER(S) OR VOTING MEMBER

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the Secretary of the Association as your proxyholder.

DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Dated: _____, 2021.

PROXYHOLDER

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LIMITED PROXY/MEETING BALLOT

The undersigned, owner(s) or Voting Member of Unit No. _____ in **Terrace III at Heritage Pointe, a Condominium**, appoints (Check one)

_____ a) **Marilyn Hartke, Secretary** of the Association, on behalf of the Board of Directors, or
_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the meeting of the members of **Heritage Pointe Master Association, Inc. to be held Tuesday, March 16, 2021 at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, and any adjournment/recess thereof. In the event I attend the meeting in person, this will act as my meeting ballot. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder’s authority is limited as indicated below:

GENERAL POWERS: By signing this proxy, your proxyholder automatically has general powers to vote on other issues that might come up at the meeting for which a limited proxy is not required. You can choose not to grant such general powers by checking the box below:

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LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

- 5. Should the Members authorize the Board to use existing reserve funds and interest thereon or those collected during the fiscal year **01/01/2022 – 12/31/2022** for payment of insurance premiums, when deemed necessary or appropriate by the Board of Directors, provided that the sums borrowed are paid back to the reserve account within ten (10) months? Specifically, is the Board authorized during the fiscal year **01/01/2022 - 12/31/2022** to use reserves in the Condominium budget (funds segregated for items of capital expenditure or deferred maintenance, regardless of whether or not such funds constitutes “statutory” or “non-statutory” reserves) for payment of insurance premiums of the Condominium, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? Is the Board further authorized during the fiscal year **01/01/2022 - 12/31/2022** to use to use reserves in the Association budget for payment of insurance premiums of the Association, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? (The Board recommends voting “Yes” to use of reserve funds for payment of insurance premiums.)

WAIVING OF RESERVES, IN WHOLE OR IN PART, OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS REGARDING THOSE ITEMS.

YES

NO

6. Should surplus operating funds, if any, from the **2020** fiscal year budget be applied to the operating budget for the **2021** fiscal year to offset member assessments that would otherwise be levied to pay such expenses, and in accordance with relevant IRS Revenue Rulings, to the extent applicable? (The Board recommends voting "Yes" to rollover.)

YES

NO

Dated: _____, 2021.

SIGNATURE(S) OF OWNER(S) OR VOTING MEMBER

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the Secretary of the Association as your proxyholder.

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SUBSTITUTION OF PROXY

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Dated: _____, 2021.

PROXYHOLDER

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LIMITED PROXY/MEETING BALLOT

The undersigned, owner(s) or Voting Member of Unit No. _____ in **Terrace IV at Heritage Pointe, a Condominium**, appoints (Check one)

_____ a) **Marilyn Hartke, Secretary** of the Association, on behalf of the Board of Directors, or
_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the meeting of the members of **Heritage Pointe Master Association, Inc. to be held Tuesday, March 16, 2021 at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, and any adjournment/recess thereof. In the event I attend the meeting in person, this will act as my meeting ballot. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder’s authority is limited as indicated below:

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LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

7. Should the Members authorize the Board to use existing reserve funds and interest thereon or those collected during the fiscal year **01/01/2022 – 12/31/2022** for payment of insurance premiums, when deemed necessary or appropriate by the Board of Directors, provided that the sums borrowed are paid back to the reserve account within ten (10) months? Specifically, is the Board authorized during the fiscal year **01/01/2022 - 12/31/2022** to use reserves in the Condominium budget (funds segregated for items of capital expenditure or deferred maintenance, regardless of whether or not such funds constitutes “statutory” or “non-statutory” reserves) for payment of insurance premiums of the Condominium, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? Is the Board further authorized during the fiscal year **01/01/2022 - 12/31/2022** to use to use reserves in the Association budget for payment of insurance premiums of the Association, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? (The Board recommends voting “Yes” to use of reserve funds for payment of insurance premiums.)

WAIVING OF RESERVES, IN WHOLE OR IN PART, OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS REGARDING THOSE ITEMS.

YES

NO

8. Should surplus operating funds, if any, from the **2020** fiscal year budget be applied to the operating budget for the **2021** fiscal year to offset member assessments that would otherwise be levied to pay such expenses, and in accordance with relevant IRS Revenue Rulings, to the extent applicable? (The Board recommends voting “Yes” to rollover.)

YES

NO

Dated: _____, 2021.

SIGNATURE(S) OF OWNER(S) OR VOTING MEMBER

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the Secretary of the Association as your proxyholder.

DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Dated: _____, 2021.

PROXYHOLDER

THIS LIMITED PROXY/MEETING BALLOT IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

LIMITED PROXY/MEETING BALLOT

The undersigned, owner(s) or Voting Member of Unit No. _____ in **Terrace V at Heritage Pointe, a Condominium**, appoints (Check one)

_____ a) **Marilyn Hartke, Secretary** of the Association, on behalf of the Board of Directors, or
_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the meeting of the members of **Heritage Pointe Master Association, Inc. to be held Tuesday, March 16, 2021 at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, and any adjournment/recess thereof. In the event I attend the meeting in person, this will act as my meeting ballot. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder’s authority is limited as indicated below:

GENERAL POWERS: By signing this proxy, your proxyholder automatically has general powers to vote on other issues that might come up at the meeting for which a limited proxy is not required. You can choose not to grant such general powers by checking the box below:

_____ **I do not** grant general powers to my proxyholder.

LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

- 9. Should the Members authorize the Board to use existing reserve funds and interest thereon or those collected during the fiscal year **01/01/2022 – 12/31/2022** for payment of insurance premiums, when deemed necessary or appropriate by the Board of Directors, provided that the sums borrowed are paid back to the reserve account within ten (10) months? Specifically, is the Board authorized during the fiscal year **01/01/2022 - 12/31/2022** to use reserves in the Condominium budget (funds segregated for items of capital expenditure or deferred maintenance, regardless of whether or not such funds constitutes “statutory” or “non-statutory” reserves) for payment of insurance premiums of the Condominium, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? Is the Board further authorized during the fiscal year **01/01/2022 - 12/31/2022** to use to use reserves in the Association budget for payment of insurance premiums of the Association, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? (The Board recommends voting “Yes” to use of reserve funds for payment of insurance premiums.)

WAIVING OF RESERVES, IN WHOLE OR IN PART, OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS REGARDING THOSE ITEMS.

YES

NO

10. Should surplus operating funds, if any, from the **2020** fiscal year budget be applied to the operating budget for the **2021** fiscal year to offset member assessments that would otherwise be levied to pay such expenses, and in accordance with relevant IRS Revenue Rulings, to the extent applicable? (The Board recommends voting "Yes" to rollover.)

YES

NO

Dated: _____, 2021.

SIGNATURE(S) OF OWNER(S) OR VOTING MEMBER

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the Secretary of the Association as your proxyholder.

DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Dated: _____, 2021.

PROXYHOLDER

THIS LIMITED PROXY/MEETING BALLOT IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

LIMITED PROXY/MEETING BALLOT

The undersigned, owner(s) or Voting Member of Unit No. _____ in **Terrace VI at Heritage Pointe, a Condominium**, appoints (Check one)

_____ a) **Marilyn Hartke, Secretary** of the Association, on behalf of the Board of Directors, or
_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the meeting of the members of **Heritage Pointe Master Association, Inc. to be held Tuesday, March 16, 2021 at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, and any adjournment/recess thereof. In the event I attend the meeting in person, this will act as my meeting ballot. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxyholder’s authority is limited as indicated below:

GENERAL POWERS: By signing this proxy, your proxyholder automatically has general powers to vote on other issues that might come up at the meeting for which a limited proxy is not required. You can choose not to grant such general powers by checking the box below:

_____ **I do not** grant general powers to my proxyholder.

LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

- 11. Should the Members authorize the Board to use existing reserve funds and interest thereon or those collected during the fiscal year **01/01/2022 – 12/31/2022** for payment of insurance premiums, when deemed necessary or appropriate by the Board of Directors, provided that the sums borrowed are paid back to the reserve account within ten (10) months? Specifically, is the Board authorized during the fiscal year **01/01/2022 - 12/31/2022** to use reserves in the Condominium budget (funds segregated for items of capital expenditure or deferred maintenance, regardless of whether or not such funds constitutes “statutory” or “non-statutory” reserves) for payment of insurance premiums of the Condominium, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? Is the Board further authorized during the fiscal year **01/01/2022 - 12/31/2022** to use to use reserves in the Association budget for payment of insurance premiums of the Association, as deemed appropriate by the Board, provided that no reserve funds can be used for payment of insurance premiums without being specifically approved by the Board of Directors at a duly noticed meeting thereof, and any sums borrowed are paid back to the reserve account within ten (10) months? (The Board recommends voting “Yes” to use of reserve funds for payment of insurance premiums.)

WAIVING OF RESERVES, IN WHOLE OR IN PART, OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS REGARDING THOSE ITEMS.

YES

NO

12. Should surplus operating funds, if any, from the **2020** fiscal year budget be applied to the operating budget for the **2021** fiscal year to offset member assessments that would otherwise be levied to pay such expenses, and in accordance with relevant IRS Revenue Rulings, to the extent applicable? (The Board recommends voting "Yes" to rollover.)

YES

NO

Dated: _____, 2021.

SIGNATURE(S) OF OWNER(S) OR VOTING MEMBER

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the Secretary of the Association as your proxyholder.

DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Dated: _____, 2021.

PROXYHOLDER

THIS LIMITED PROXY/MEETING BALLOT IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.