

## Notice

Heritage Pointe Master Association, Inc.

### Board of Directors' Meeting Agenda

A Meeting of the Board of Directors for the Heritage Pointe Master Association, Inc., will be held on:

Thursday, September 24, 2020 at 10:00 a.m. at the Heritage Pointe Clubhouse, Ft Myers, Florida

Due to the change on restrictions for meeting size, now 50, this meeting will be open for in person attendance. You will also be able to call in and listen to the meeting. In addition, if you would like to address a question or make a comment on any item on the agenda, send an email to Char Creech at, **CYCREECH@gmail.com**. She will read it at the appropriate time during the meeting.

**To call in the number is +1 (872) 240-3311: the meeting access code is 616-406-557**

1. Call to Order
2. Proof of Notice/Establish Quorum
3. Approve August 27, 2020 Minutes
4. Formal Committee Updates
  - A. ARC (Jane Heston)
  - B. Financial (Chuck Kern)
    1. Collections and Suspending Rights of Delinquent Owners
      - a. Foreclosure-Attorney/Process/Units status
    2. Status Update-Audit/Bank Accounts/Equity/Reserve Study/CD'S, Tax return
    3. Review and Approve August, 2020 Financial Report
    4. Insurance
5. Board Members Reports
  - A. Landscaping (Steve Hartley)
    1. Tree removal at Building 10 and 11 to install new sidewalk
    2. New Plantings
  - B. Lease Approvals (Joyce Jager)
  - C. Pool (Char Creech)

- D. Buildings (Denny Jawor)
  - 1. Carport cleaning bids
  - 2. Wayne repairs Schedule
- E. Activities (Marilyn Hartke)
- F. Gates, Parking & Roads Lakes (Jim Norris)
  - 1. Sidewalks to dumpsters at Building 10 and 11 (bid)
  - 2. Lake conditions
  - 3. Car stop replacement
- 6. Clubhouse/Board Business (Joyce Jager)
  - A. Motion to approve the use of electronic voting for the Annual meeting, March 16, 2021
  - B. Engineering study for seawall
  - C. Carpet and flooring for clubhouse main room: (Hessler) to be installed first week of October
  - D. HVAC sign posting in each unit-- Last week of October
  - E. Window leaking in cupola. Bids for repair and/ or replacement
  - F. Information to Chuck for Budget Workshop
  - G. Pet policy for emotional support animals
  - H. Discussion on returning to regular meeting procedures.
- 7. Administrative-Office/Owner Suggestions & Website (Sylvie Gauthier)
- 8. Comments: Jason Corry
- 9. Set Next Meeting Date(s)
  - A. Budget Workshop, Monday, October 19, 2020 at 9:00 a.m.
  - A. Board Meeting, Thursday, October 22, 2020
  - B. Meeting Agenda posted, Tuesday, October 20, 2020 (Required two day notice)
- 10. Adjournment